



2022 Annual FAA Board of Trustees Meeting

September 9, 2022 (Hybrid Meeting)

Minutes:

Morning Session: 9:00 a.m. -12:00 p.m. PT or 12:00 p.m. – 3:00 p.m. ET, in person or virtually:

Mary Kay called the meeting to order and opened with the Serenity Prayer.

Moderator's Introduction: Mary Kay introduced the board members and thanked them for their service. She stated that it was a great experience working with such cooperative board members. She reported that Karen resigned from the Board of Trustees.

Reports:

Annual Reports:

Treasurer: Our Treasurer began her report by thanking our Executive Assistant for all her actions this past year. She has made the Treasurer's job much more manageable. She has initiated several money-saving actions while her concern for the fellowship and prompt attention to all inquiries embodies the spirit of FAA.

Our expenses for the year were higher but came in under budget. Our net income was \$2400.00 higher. Our 2021 convention income was \$2100 less than the 2020 convention income. The net income from the 2021 convention was \$8000.00.

The principal new expense for the 2021 budget was \$1500 to upgrade the FAA website.

One of the members present at the Board of Trustees meeting questioned the income breakdown from all income sources. We received \$58% of FAA income from member donations, 31% from literature sales, and 11% from the convention.

Executive Assistant Report: Our Executive Assistant could not attend the in-person meeting but sent a literature sample. Any member that orders literature online this weekend will not pay anything for shipping to USA addresses and a 50% reduction for international shipping.

FAA headquarters moved to a larger office in the same building. The larger office allows for the storage of the literature, meaning we no longer have a separate storage fee.

Two money-saving projects include opening a Square account to process literature sales and donations payments. Checkout on the website is less confusing. Moreover, there is no monthly fee for the account, and the processing fees are 1% lower than PayPal. FAA also has a DocuSign account through TechSoup at a significantly reduced rate.

All our CDs are being added to thumb drives, and that project is still in process. There is a new vendor for our Beginner through to 90-day plastic chips, which now include the FAA logo. There is also a plastic six-month chip in addition to the bronze medallion for a more affordable version of the six-month milestone. The VIG and CIG continue to receive quarterly and year-to-date accounting reports of all donations made on behalf of the Intergroup Meetings.

Secretary Report: This position is vacant. A board member will take minutes.

Committee Reports:

Convention: chairperson reported attendance at weekly Convention Committee meetings. It was suggested that there be a convention planning booklet so that each convention committee can use best practices.

Office: The Office Committee supports the Executive Assistant and the Treasurer. A new website was launched. The new web address is faacanhhelp.org. Member concerns were addressed regarding our ranking on Google search. Abstinent Times is on hold until some formatting issues are worked out. Names of Flour, Sugar, and Wheat pamphlet have been reissued. With new landlords in our office building, the executive assistant negotiated a larger office with a window for only a \$25 monthly rent increase. The executive assistant received a pay increase. Plans continue to make some of the sessions from the 2021 convention available on CD.

By-Laws: There is no report from the By-Laws Committee.

Public Information: Flyers were posted with meeting information in Florida.

Literature: No committee chair.

Old Business: None

New Business: An Appeal was made for members to consider applying for Board of Trustee service. Several vacancies need to be filled for the Board of Trustees to function. FAA Board member information, sheets, and applications were handed out to members who expressed interest.

Board Members, Officers, and Committee Chairs for 2022-2023:

- 1) Marietta - Board of Trustees Co-Chairperson
- 2) Linda S – By-Laws Chair
- 3) Vacant – Convention Chair
- 4) Jim R – Office Chair
- 5) Vacant – Treasurer
- 6) Mary Kay – Secretary

- 7) Vacant - Convention Committee
- 8) Vacant – Public Information Chair
- 9) Vacant - Literature

Next Three Meetings:

November 13, 2022, January 15, 2023, and March 19, 2023

No afternoon session was needed.

The Meeting was closed with the Serenity Prayer at noon PT.

Yours in service,

Marietta